



**Ashbourne**  
Day Nurseries

**Cecil House,**  
52 St Andrew St, Hertford,  
Hertfordshire, SG14 1JA

# All about us at Hertford



0800 699 0044

[enquiries@ashbournedaynurseries.com](mailto:enquiries@ashbournedaynurseries.com)

# Welcome...

**At our nurseries we want every child to enjoy their learning journey with us, therefore we make it our goal to ensure every child is happy and confident. We promote learning through play and place a lot of value on forming positive relationships with our children and parents.**

Each day a series of spontaneous and pre-planned play is enjoyed by the children. We also take advantage of our gardens and local parks to extend learning opportunities to the outside environment. We are also strong advocates of natural resources, not only are they environmentally friendly and less toxic for children, they are often more interesting. We extend this approach throughout all of our nurseries.



Unstructured play is beneficial for brain development in children and child-led play builds confidence, self-esteem, helps children relax and develops the ability to focus. Our varied selection of resources is changed on a regular basis to ensure imagination and creativity flows. We also ensure that while play remains child-led, our team are always present to engage with our children, to provide assurance, interaction, and extend learning opportunities.

Our managers, deputy managers and room leaders work with all our team to organise and provide a range of experiences to help our children build on their learning. All the work we do with your child is to ensure that they enter the school environment with confidence that will last a lifetime.

# Our values...

# R.I.C.H.E.R.

## Respect

**We recognise individuals for their strengths and abilities they contribute to the team.**

By listening fully, and striving to understand we value, we appreciate and respond to each other's thoughts and feelings with dignity regardless of background and ability.

## Integrity

**We will be honest and truthful in our approach.** Following the principles and values set out by Ashbourne Day Nurseries. We will be consistent in our approach, being positive role models and act honourably even when no one is watching. We will take accountability for our actions. Our moral and ethical practises will be consistent and measured.

## Collaboration

**We will work together for a shared vision that benefits the team.** Our actions will include individual and group work to reach the common goal. We will use joined up thinking, sharing best practice which will benefit the whole company.

## Honesty

**We strive to encourage a sense of trust in the workplace.** Through courageous conversations, embracing a culture of honesty at all levels whilst ensuring a respectful approach. Being open to feedback from all levels.

## Excellence

**Is the minimum we expect from our team all day every day.** To give the best possible outcome for our children we must strive for the best at all opportunities, starting with excellence in leadership to support and develop our teams, empowering a sense of ownership and pride in everything we do.

## Recognition

**We will acknowledge qualities and achievements of our teams.** We recognise strengths and opportunities through regular support, mentoring, coaching, and training. Using both formal and informal opportunities to share gratitude for going above and beyond the normal expectations.

## Provided by us...

- ★ All meals, snacks and drinks, including formula milk for babies. We cater carefully for dietary requirements and allergies. All meals are freshly prepared every morning in our own kitchens
- ★ A dedicated key person who will liaise with you and be responsible for monitoring every aspect of your child's care
- ★ Nappies and wipes are included within the price
- ★ Staff to child ratios of at least 1:3 for under two years olds
- ★ 1:4 for children aged between two and three years
- ★ 1:8 for children over three
- ★ Sun cream minimum factor 50 or sun block

## What your child should bring to nursery...

- ★ Spare clothes - please ensure each item is clearly marked with your child's name
- ★ Outdoor boots/wellingtons
- ★ Suitable coat
- ★ Sun hat in the summer months
- ★ Gloves and hat in the winter
- ★ A comforter if required
- ★ Nappy cream if required



# About our Hertford Nursery...

**Our Hertford nursery is located in Cecil House, a three-storey townhouse near the town centre of Hertford, the A414 and close to nearby train stations Hertford East and Hertford North.**

Cecil house is a listed building full of character and charm offering a warm and welcoming environment.

Providing childcare for babies from 3 months up to children of school age, our nursery with a total capacity of 72 is set-out across two floors with each floor offering free-flow within a tailored and dedicated environment with appropriate learning opportunities for each age range.

We also have an outdoors area to extend the learning environment and on-site parking for our parents.



## Babies

### 3 months to 2 years - capacity 18

Our baby area is located on the first floor and is set across three rooms designed to meet the needs of our babies and to support learning and development.

We have a cosy and quiet area, a black and white area and tailored learning opportunities for this age range.

Our babies are able to free flow between all three rooms.



## Toddlers

### 2 to 3 years - capacity 22

Our toddler room is located on the first floor and offers a large and stimulating environment. This room has been specifically designed for inquisitive toddlers from 2-3 years aiming to spark their curiosity and develop their confidence. The opportunities within this room are tailored to assist our toddlers to learn at their own pace and become ready for the next step in their journey.

## Pre-school

### 3 to 5 years - capacity 32

Our pre-school is situated on the ground floor and is spread across four rooms.

Our pre-school children are able to free flow between these rooms and into the garden area.



## Outside Area

The outside area offers a safe and stimulating environment for our children to play and learn while surrounded by nature.

# Curriculum...

Our team have a child centred approach to children's learning and development, using the Government Framework that supports the Early Years Foundation Stage. Understanding how the children learn and adapting to their individual ways of learning that makes them unique.

The areas that the team support the children to learn and develop as individuals are highlighted below :

- ★ Personal, social and emotional development
- ★ Language and communication
- ★ Physical development

These areas are split into the following sections:

- ★ Literacy
- ★ Mathematics
- ★ Understanding the world
- ★ Expressive Art and Design



# Key Person

**Every one of our children is provided with a key person when they join one of our nurseries. The key person will form a close bond with your child, providing them with a sense of security at nursery.**

You will meet your key person at your child's settling in sessions, where they will find out about your child's likes and dislikes, their family, daily routine, and anything else that we may need to know. This helps us ensure continuity of care and supports a smooth settling in process for your child. Your key person is then able to monitor your child's individual progress in line with Development Matters; supporting the EYFS framework to provide unique opportunities and experiences to support their development in all areas of learning and to build upon their confidence and skills.

# Recorded Learning

**Your child's key person will plan experiences for your child's individual needs. A record of observations and photos from these will be recorded in your child's learning journey. This may be paper-based or online.**

This record will be built up over the years at our nurseries and displays your child's learning and many achievements and is available to be viewed and discussed any time by parents. We always encourage parents to update us on any details of their child's experiences from outside nursery life.

## Examples of recording:

- ★ **Observations made by your key person and other nursery practitioners**
- ★ **Snapshots of achievements and wow moments**
- ★ **Quotes and sayings from your child**
- ★ **Learning and experiences from home**
- ★ **Comments from parents/carers**

Our aim is to build a unique, individual story of what each child learns and achieves as well as their specific interests and learning style.